

The Methodist Church

Lincolnshire Methodist District

Serving locally, connecting the county

Role Outline

Role title	Mentor for the chaplaincy volunteers within the Lincolnshire Community Healthcare Chaplaincy Project
In	Lincolnshire Methodist District
Overall Purpose	To provide mentorship support to Chaplaincy Volunteers working within a primary care setting.

PART 1

Key Responsibilities

The following duties will be undertaken as part of the role outlined above. All roles within the District carry with them the responsibility to take the safeguarding of children and vulnerable adults seriously and any concerns that arise within them should be reported as required in the Lincolnshire District Safeguarding Policy.

- To provide mentorship to one or more chaplaincy volunteers;
- To provide the opportunity for the volunteer to discuss concerns, issues, good practice and their practice generally;
- To support and advise the chaplaincy volunteer on the pastoral and spiritual nature of the role;
- To encourage reflection on practice to help the volunteers develop;
- To encourage a solution-focussed approach to problems;
- To assist the volunteer to identify any training needs if appropriate;
- To maintain accurate records of meetings and provide reports to the steering group;
- To be willing to meet each volunteer mentored at a minimum of four meetings annually, and more frequently if necessary.

Skills, attributes or qualities required

- Ordained as a Priest, Deacon or Minister in one of the denominations in communion with the Methodist and Anglican Churches.
- Good reflective practice skills.
- Up to date with safeguarding training requirements.
- Good listening skills.
- Confident in discussing pastoral issues and concerns.

- Able to provide honest and non-judgmental feedback.
- Supportive and caring attitude.

Oversight and Support

The mentors will be accountable to the Steering Group and may liaise through the project leads.

Time Commitment

It is anticipated that the time commitment for this role is half a day per quarter per Chaplaincy Volunteer. Some additional ad hoc support may be requested.

This role is for 6 – 9 months during the duration of the pilot phase of the project.

Other Information

All expenses relating to the role will be paid in line with the District Expenses Policy.

PART 2

Accountability: This role will be accountable to the District Council via the Lincolnshire Community Healthcare Chaplaincy Steering Group.

Criminal record check (DBS)

A DBS check is required for this role.