The **Methodist** Church
Lincolnshire Methodist District

ROLE OUTLINE

Role Title			
Church		**Circuit**	
District	Lincolnshire	**Date Approved by Church Council**	

Safeguarding Requirement
All roles within the District carry with them the responsibility to take the safeguarding of children and adults seriously, whether or not they have direct contact with them and any concerns that arise within the role should be reported as per the Lincolnshire District Safeguarding Policy 2024.

Main Responsibilities
• Enter • Details • Here *If someone is in one role and then takes on another, make sure that a new role outline is given for the new role.*

Accountability	
Responsible to:	The Minister
If that person is not available:	Nominated member of the church council

Skills, attributes or qualities required for this role
• Enter • Details • here

Requirements of the role
Criminal Record Check (DBS) Workforce: children, adult, both or none (Please select as applicable. *'None' would apply if the role does not work directly with children and/or vulnerable adults eg treasurer, administrator)* **DSB** *Please select the type of DBS check, if any, that this role is eligible for and delete the others* • *Regulated activity with children i.e. Enhanced including Barring for children's workforce* • *Regulated activity for adult workforce i.e Enhanced including Barring for adult workforce* • *Regulated activity for both workforces i.e. Enhanced including Barring for both workforces* • *Enhanced for children's workforce* • *Enhanced for adult workforce* • *Enhanced for both workforces* • *Basic check only – seek advice from District Safeguarding Officer* • *No check is needed for this role – seek advice if necessary* *If someone has changed role or has an additional role to another, ensure that consideration has been given to whether the new/additional role requires a new/different DBS check. One will always be required if the new/additional role is a different workforce. Seek advice from the DSO as appropriate and to avoid "boundary drift".* A self-declaration must be completed for all roles. ***Safeguarding Training requirements.*** e.g. Foundation training every 4 years or Advanced Training every 4 years e.g.EDI training is encouraged but not mandatory or is required ***Any other training requirements appropriate for the role*** *List any other training requirements* ***Lone working arrangements – are they needed?*** e.g. this role requires a lone working risk assessment or this role is not a lone working role

(Lone workers are people who work by themselves without close or direct supervision. This doesn't necessarily mean that the worker is physically alone; it means they are in a separate location to the rest of their team or manager)

Sources of support:

- *The Minister;*
- *Other church council members for support*
- *Circuit Safeguarding Officer;*
- *District Safeguarding Officer;*
- *External agencies if appropriate*

1st September 2024