



Role Outline for a Local Church Pastor

Role title	Local Church Pastor within Lincolnshire Methodist District <i>(this general role outline will be contextualised in each circuit)</i>
Location	Appointed by Lincolnshire Methodist District to serve in a local church context within xxxx Circuit.
Overall purpose	xxxx
Responsible to	Superintendent Minister
Relationships (internal)	Members of the local church and community
Relationships (external)	Circuit Leadership Team, outside agencies
Duration of appointment	Normal duration of role is three years with possibility of renewal for further three years through District process
Availability	Recommended time commitment of 8 hours per week to be determined in consultation with the Circuit
Review	Work to be reviewed annually
Training	To undertake the District Local Church Pastor training course and commit to additional training as and when necessary. To undertake the foundation and advanced safeguarding courses. To undertake relevant worship leader training (if not already done).
Supervision and Support	xxxx
Expenses	Travel, receipted expenses and training costs, necessarily incurred in the performance of duties will be reimbursed.
Accountability	This role will be accountable to xxxxxx
Workforce (for DBS)	Children and vulnerable Adult Workforce This role is required to have enhanced and barring check

Part 1

Key Responsibilities

The following duties will be undertaken as part of the role outlined above. All roles within the District carry with them the responsibility to take the safeguarding of children and vulnerable adults seriously and any concerns that arise within them should be reported as per the Lincolnshire District Safeguarding Policy.

Pastoral

- *Visiting and co-ordination of pastoral visitors*
- *baptisms, funerals, exercise extended communion*

Leadership

- *Small Groups*
- *Training courses*

Worship

- *To lead elements of public worship*

Administration

- *Ensuring all data relating to membership and community roll is kept up to date and that appropriate visiting records are kept*

Community

- *To be a recognised point of contact for the local church.*
- *To make and develop community links*

Person Specification

Attributes	Essential
Experience	Pastoral care
	Some aspects of leading worship
	Experience of aspects of safeguarding
Education	Level 2 NQF (typically GCSE, O Level or NVQ Level 2) to include English as pass level or to be able to demonstrate relevant experience Local Preacher or Worship Leader training or willingness to undertake elements of worship leader training as relevant to the context
Knowledge and Skills	Ability to keep computer records
	Able to communicate effectively with wide range of individuals and groups using various methods.
	Able to relate appropriately to those within context of the appointment
Beliefs and Values	Able to present a strong Christian example
	A member of the Methodist Church
Personal Qualities	Empathetic, sensitive and supportive both in personal and team situations