



in Christ
with Christ
for Christ

East Lincolnshire Methodist Circuit

CIRCUIT ADMINISTRATOR

The Circuit of Methodist Churches in East Lincolnshire is seeking to appoint a Circuit Administrator to take over from the present incumbent who is retiring.

Salary will be £12.60 per hour for a 20 hour week.

(rising in line with the Real National Living Wage)

28 days leave per year pro rata (112 hours) including bank holidays

This appointment will be based at the Circuit Office in Louth.

Office hours can be flexible but core office times will be agreed.

Attendance will be required at occasional evening and weekend meetings.

For further information and an application pack:

Please email: eastlincs17.6@gmail.com

If interested parties would like to request an informal conversation ahead of making an application, please contact **Tricia Johnson on 07936 649726**

Closing Date for Applications: noon on 20th October 2025

Interview date: Wednesday 29th October at Louth Methodist Church

Proposed Start Date: 2nd December 2025

It is expected that the post holder will be in sympathy with and have a willingness to understand and engage with the Methodist Church